

Cancel or change membership

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A paid member can change [membership plans](#) if multiple are visible. Navigate to the group (the group logo will be on the left header) and select my membership. Then select the option to change the plan. Members are charged pro rata for any discrepancy in billing. There is no limit to the number of membership plan changes.

An admin can also adjust a member's membership plan by either visiting the member's [profile](#) and tapping "manage member", or by selecting "membership plans" from admin settings, viewing members, and selecting members to move to another plan.

To cancel a membership, navigate to the group tab of the membership group. Under "My membership", select "cancel". When canceled, payment info is no longer charged, and membership can be restarted at any time. Access to the group may be revoked in accordance with the group membership.
